

# Michigan Lutheran High School

## Scrip Program Agreement and Tuition Credit Designation

Michigan Lutheran High School (referred to herein as “we”, “us”, and “our”) sponsors a scrip program which allows you to purchase scrip. The scrip you purchase through our program generates rebates from the participating retailers. These rebates can be used as a credit to a tuition account, a gift to the school or cash back to you. The parties agree as follows:

Rebates earned will be used in the following ways:

1. 30% will be retained for running the scrip program (NOT deductible)
2. 70% will be used in the following way (choose one):

As a tuition credit for the following school family (NOT deductible):

Family name:

Student status (circle one):  current or  future

As a charitable contribution to MLHS ministry (potentially deductible)

You request an acknowledgement required for tax purposes

You don't need an acknowledgement

As a cash rebate to you (NOT deductible)

Our scrip program year ends on May 15. We will distribute the rebates annually in June along with annual statements and tax acknowledgements. A minimum rebate of \$25 must be generated in the previous 12 months for a distribution or a tax acknowledgement to be issued. There is no maximum amount.

If you chose a tuition credit, the rebates will be applied to any outstanding tuition at the end of May. Any remaining rebates will be applied to next year's tuition for current freshman, sophomore and junior students. For seniors any remaining rebates will be donated to MLHS unless you provide other instructions (via a new signed agreement).

Rebates for future students will accumulate and be applied at the beginning of their freshman year.

Rebates must first be applied to any overdue balance on a MLHS student account.

If you chose to receive an acknowledgement of your charitable donation, we will provide you with the required acknowledgement under sections 170(f)(8) and 170(f)(17) of the Internal Revenue Code.

You agree to indemnify us against any loss incurred in connection with there being insufficient funds in your account to cover checks or ACH transfers you issue to pay for your scrip. We make no representations or warranties of any kind with respect to the scrip. This agreement continues unless replaced by another and can be terminated by either party upon notice to the other.

Scrip cards and certificates should be treated as cash. We are not responsible for cards that are lost, stolen or misplaced after they are picked up from the school.

Please sign and date below to indicate your acknowledgment of this agreement.

Purchaser's Signature          Date

Printed Name

E-mail          Congregation

Address

Primary Phone          Alternate Phone

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ACKNOWLEDGED: Michigan Lutheran High School, 615 E. Marquette Woods Rd, St. Joseph, MI 49085

By: \_\_\_\_\_ Date: \_\_\_\_\_

(Bette Otte, MLHS Scrip Program Coordinator)

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### Shop Online

We recommend that you use ShopWithScrip® to shop online for scrip. This service of the Great Lakes Scrip Center allows you to browse over 700 brands, place orders and pay for them using PrestoPay. You will also find special offers which provide bonus rebates.

Many merchants provide ScripNow and Reload which allow you to purchase scrip instantly thus avoiding the wait to receive a physical card.

If you plan to use ShopWithScrip, please go to [www.shopwithscrip.com](http://www.shopwithscrip.com) and register:

1. Click on REGISTER near the top right of the page.
2. Click on 'Join a Scrip Program'.
3. Specify the following enrollment code for MLHS: **9741C9LE985**.
4. Complete the registration form.
5. Please specify the username you chose so that the MLHS scrip coordinator can complete your registration - **ShopWithScrip Username**:

### Pay Online with PrestoPay

PrestoPay lets you pay for your ShopWithScrip orders online – no more dropping off checks. PrestoPay securely links a bank account to your ShopWithScrip account so you can choose electronic debit when you checkout online.

For a small convenience fee of only \$0.15 per order, you can pay for scrip at any time. PrestoPay allows you to reload your cards faster and you'll receive your ScripNow® eCards and ReloadNow® funds in a matter of minutes. To protect your account, you create a secret PIN number to use at checkout.

It's easy to get signed up.

1. Click on the PrestoPay link on your Dashboard.
2. Enter your bank account and account holder information.
3. Within 2-3 business days, we will deposit two small amounts in your bank account. The next time you log in, enter these amounts in your PrestoPay registration to verify the account, and choose a PIN number to use each time you make an online payment.
4. You will receive an email with an approval code. Please forward that code to the MLHS scrip coordinator at [scrip@michiganlutheran.org](mailto:scrip@michiganlutheran.org) to complete the PrestoPay setup.
5. Once the setup is complete you can start using PrestoPay

**Note:** If a PrestoPay ACH payment is returned by your bank (insufficient funds, closed account, etc.) then you will need to reimburse MLHS for a \$30 NFS charge. In addition, if your scrip order was already filled, you will also need to reimburse MLHS for the full cost of the filled order. MLHS may revoke your PrestoPay privilege if you do not reimburse MLHS within 3 business days.

**PRINT THIS FORM AND RETURN TO MLHS or SAVE AND EMAIL TO**  
**[scrip@michiganlutheran.org](mailto:scrip@michiganlutheran.org)**